

DUBAI VISA APPLICATION FORM (PLEASE FILL IN BLOCK LETTERS)

1. Type of visa being applied for (Tick one):

- TOURIST VISA
(Charges: 600.00 AED | Processing Time: 5-7 working days)
- EXPRESS SERVICE
(Charges: 800.00 AED | Processing Time: 3-4 working days)

* Express Service: This is an optional service available to Visa Applicants, who will receive priority in processing Visa applications.

* Kindly note: The Visa Process shall begin only upon the receipt of payment.

2. Full name of Applicant: _____

3. Current residential address (Mandatory Information)

Line -1	
Line - 2	
City, Country	
Mobile	
Land Line (with STD Code)	
Fax No. (with STD code)	
Email ID	

4. Are you applying as a dependent of Principal Applicant?

- Yes: write name of Principal Applicant: _____
- No

5. Personal details

a. Nationality	
b. Previous nationality if any	
c. Full name (Name, middle name, surname)	
d. Father's name (Name, middle name, surname)	
e. Mother's name (Name, middle name, surname)	
f. Gender	<input type="radio"/> Male <input type="radio"/> Female
g. Marital Status	
h. Married female applicants - husband's name	
i. Occupation	
j. Religion	
k. Educational qualifications	
l. Main language spoken	
m. Date of birth (dd-mm-yyyy)	
n. Place of birth	Country <input type="text"/> Place <input type="text"/>

6. Passport details

a. Type	<input type="checkbox"/> Ordinary	<input type="checkbox"/> Diplomatic/Official
b. Passport number		
c. Issuing Government		
d. Place and date of issue		
e. Expiry date		

7. Purpose of Visit

Tourist Business Family Visit

8. Names of family members accompanying you on this trip

Name	Passport no.	Relation
1.		
2.		
3.		
4.		
5.		

9. Contact in UAE (Mandatory Information)

Name / Relationship with host	
Address / Hotel Confirmation Voucher	
Area - City	
Phone No.	
E-mail ID	

10. Mandatory documents to be submitted with the Visa Application form:

List of documents	Applicant	Application Centre
1. Current passport – must be valid for at least 6 months at the time of application.		
2. Photocopy of 1 st 2 and last 2 pages of above passport.		
3. Airline's Return or onward ticket. (confirmed)		
4. Photo should be colored & clear, size 4.3 cms x 5.5 cms.		

AS REQUIRED TO CONFIRM PROOF OF ELIGIBILITY – Tick if enclosed	Applicant	Application Centre
1. Previous passport exhibiting previous travel, if any.		
2. Letter of invitation from Dubai based close family member, along with photocopy Of Passport, resident visa and proof of relationship.		

IMPORTANT: You are recommended not to travel to Dubai if your flights out of Dubai do not get confirmed. Any overstay beyond duration of Visa invites heavy fines and penal action - there will be no waiver on any grounds.

IMPORTANT: Please note and strictly comply - All applicants should read the conditions mentioned below before signing the application form. Incomplete and unsigned applications will not be accepted.

TERMS AND CONDITIONS

1. The facility is open only to a valid passport holder visiting Dubai and fulfilling the eligibility conditions announced from time to time by the Government of Dubai / Dubai Naturalization and Residency Administration ("DNRD"). Issuance and approval of a visa is solely regulated by Government of Dubai / and governed by their rules and regulations that are applicable from time to time. Subject to the applicant/passenger fulfilling the eligibility conditions, **CONFEX MIDDLE EAST (CME)** will sponsor the applicant to Dubai.
2. The facility of applying through CONFEX MIDDLE EAST is open only to valid passport holders visiting Dubai. Visa Processing Centre (herein after referred to as "DVPC") for this purpose. CME's role is confined to collecting and forwarding the visa application and required documentation from the applicants and, forward the same along with the application to the Government of Dubai / DNRD for their consideration regarding the issuance of visa and thereafter communicating the Government of Dubai's / DNRD's Decision pertaining to the application in respect of the visa to the applicants.
3. The Visa fees as levied to the applicants are non-refundable under any circumstances whatsoever. Approval or Rejection of the Visa is under the sole discretion of the UAE Immigration Authority, in case the Visa is rejected by the UAE Immigration Authority, the reason for the same will not be given.
4. The Applicant/passenger will be required to fill in a Visa Application Form accurately and submit the same with the applicable visa fees, valid passport and necessary documentation as specified in the Visa Application Form. Applicants must hold valid travel documents and comply with the requirements of Government of Dubai / DNRD and requirements specified on the Visa Application Form.
5. CME does not accept any responsibility for late, lost or misplaced applications and / or the veracity of the contents of the application. Incomplete and double applications will be disregarded. The Applicant accepts and acknowledges that the courier acceptance and delivery service is operated by a third party and CME does not assume any responsibility or liability for the service of the courier company.
6. The decision to grant or refuse a visa is the sole prerogative of the Government of Dubai / DNRD. CME merely collects and forwards the applications to the Government of Dubai / DNRD for their decision. The issuance or pendency or refusal of the visa applications is the prerogative of the Government of Dubai / DNRD. The decision of the Government of Dubai / DNRD is final. In case of rejection of visa application, no correspondence will be entertained and no visa fees will be refunded and no reasons will be required to be given by CME. It is clarified that if the processing of the visa application is prevented, delayed, restricted or interfered with for any reasons whatsoever resulting in delay/ Government of Dubai / DNRD being unable to process the applicants visa application, then CME shall not be liable to the applicant for any loss or damage which may be suffered as result of such causes and CME shall Not be liable for the same and shall be discharged of all its obligations hereunder.
7. Issuance of a visa or approval on the visa application does not in any way give the applicant/passenger a right to enter Dubai. The entry is at the sole discretion of the Immigration officer at Dubai Airport who is a representative of Government of Dubai / DNRD. In case of denial of visa or entry into Dubai by the Government of Dubai / DNRD, CONFEX MIDDLE EAST shall in no way be liable to the applicant in any manner whatsoever.
8. The visa must be accepted as offered and is non – transferable.
9. When the Visa application of the Applicants is approved by the Government of Dubai / DNRD ,it is the applicants sole responsibility to collect the hard copy of the approved visa from the respective Visa Application Center and the same is required to be submitted to the Dubai authorities on arrival in Dubai.
10. CME shall not be liable for any losses or damages, which the applicant may suffer arising from delay in processing or receiving the visa.
11. The visa is required to be valid as per the Government of Dubai / DNRD rules and regulations as amended from time to time. The visa in order to be considered as valid must be availed within its period of validity.
12. Applicants understand and agree that approval or rejection of the Visa application will be at the sole discretion of Government of Dubai / DNRD and CME will not be liable in any manner for the same including for any delay and or rejection.
13. Dubai Government regulations are applicable and in case this facility is deemed invalid or cancelled due to any Dubai Government regulation or order, CME shall not be liable in any manner whatsoever to the applicant.
14. CME shall take all reasonable measures to ensure that information provided by the Applicants in its application form shall remain confidential. However CME shall not be liable for any unauthorized access by any means to that information.
15. **Express Service Facility:** is meant to give priority to Applicants in processing of their Visa applications and sending the same for processing, such applications to CME on a priority basis. CME do not assure any time frame by which the Government of Dubai/DNRD will process the Visa application.
16. The Applicant understands and agrees that fulfillment of the Express service facility within the stipulated time depends solely on the approval of the Government of Dubai / DNRD and CME shall not be liable in case of refusal or delay by Government of Dubai / DNRD in providing the Visa. Express Service Facility is expected to quicken the processing of the Visa application at CME.
17. The Applicant agrees to indemnify and hold CME, its officers, directors, agents, subsidiaries, clients, joint venture partners and employees, harmless from any claim, expense, loss, damages or demand, including reasonable attorney's fees, incurred or sustained by CME and / or its officers, directors, agents, subsidiaries, clients, joint venture partners and employees arising out of the breach of these terms & conditions by the Applicant and / or any act of omission or commission attributable to the Applicant (or) violation by the Applicant of any law of any country or the rights of a third party
18. In no event and under no circumstances shall CME and/or its representatives be liable for any direct, indirect, punitive, incidental, special, consequential damages or any damages whatsoever to anyone.
19. CME reserves the right to add, alter or vary these terms and conditions at any time without notice or liability and all applicants availing of this facility shall be bound by the same.
20. Applicants expressly declare that they have read the terms and conditions carefully and agree to the same. They understand and abide by these terms & conditions and have executed the same as an individual and not as a company or any professional and or commercial entity.

I confirm that the above terms and conditions have been read and understood by me and I agree to abide by them.

I hereby give my consent to CME to use my personal information to identify other products and services that might be of interest to me and to market additional goods, services and special offers from CME, its affiliates, or CME's third party business associates.

OR

I do not wish to have my personal information used to identify other products and services that might be of interest to me and to market additional goods, services and special offers from CME, its affiliates, or CME's third party business associates.

Signature of applicant (of guardian if below 18 years)

Date

FOR OFFICE USE ONLY

ASSESSMENT

Pending

Comments:

Forward to Appraisal Team

Sign: _____ Date: _____ Time: _____

Pending cleared: Sign: _____ Date: _____ Time: _____

APPRAISAL

Approved

Comments:

Refused

Sign: _____ Date: _____ Time: _____

CONFIRMATION

Application # _____

Sign: _____ Date: _____ Time: _____

DNRD

Approved

VCN: _____ **Issued on:**

Refused

Sign: _____ Date: _____ Time: _____

AUDIT

Comments, if any:

Sign: _____ Date: _____ Time: _____